

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Duncan Enright
Mayor of Witney



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3 June 2019

To: Members of the Stronger Communities - J Aitman, L Ashbourne, R Bolger, O Collins, D Enright, J King, A McMahon and R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Stronger Communities** Committee to be held in the Gallery Room, The Corn Exchange, Witney on **Monday, 10th June, 2019 at 7.00 pm** for the transaction of the business stated below.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

AGENDA

All Council Meetings are open to the public and press, unless otherwise stated.

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer (nicky.cayley@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

***Standing Order 30(a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Election of Vice Chairman

To receive nominations and agree a Vice Chairman of this Committee for the ensuing municipal year.

4. **Minutes**

- a) To adopt and sign as a correct record the minutes of the meeting of the Community Services Committee held on 18 March 2019 (enclosed).
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

5. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

6. **Committee Terms of Reference, Vision & Objectives for the Municipal Year**

To receive and consider the report of the Town Clerk (enclosed).

7. **Operational Report - Progress since last meeting**

To receive and consider the report of the Operations and Estates Officer (enclosed).

8. **Street Furniture and Infrastructure**

- 8.1 Request for Grit Bin from a resident – Beech Road – correspondence enclosed
- 8.2 Request for a Memorial Bench on The Leys – report of Operations & Estates Officer (enclosed)
- 8.3 Defibrillators – report of the Operations & Estates Officer (enclosed)
- 8.4 Trees – report of Operations & Estates Officer (enclosed)

9. **Community Piano**

That Chairman has requested that the Committee gives consideration to a Community Piano <http://www.streetpianos.com/> Further information will be given at the meeting.

10. **Communications Update**

To receive and consider the report of the Communications & Events Officer (enclosed).

11. **Events Report**

- 11.1 Civil/Council run events – report of the Communications & Events Officer (enclosed)
- 11.2 Third Party events on Council land – update from the Operations & Estates Officer (enclosed)

12. **Armistice Centenary Poppies & Blankets**

To receive and consider the report of the Office Manager (enclosed).

13. **Christmas Competitions in Schools**

To receive and consider the report of the Projects Officer (enclosed)

14. **World Refugee Day - Flying the Refugee Nation Flag**

To RESOLVE to fly the Refugee Nation Flag on 20 June 2019 – Chairman's verbal report

15. **Farmers Close Green Space**

To receive and consider the report of the Town Clerk (enclosed)

16. **Finance Report**

To receive and consider the report of the Town Clerk (enclosed).

17. **Witney & District Twinning Association**

To note the minutes of the meetings held on 1 April and 12 May 2019 (enclosed)



Town Clerk